

AMBULANCE STUDY COMMITTEE
Minutes of Meeting of October 12, 2004

Members Present:

Gil Archambault, Kevin Federico, Peter Leishman, , Mervin Newton, Peggy Seward, Dick Tortorelli, Frank Zielinski, Larry Pickett (non-voting member, Selectmen Representative)

Members Absent:

Denise Long

Others Attending:

Eric Schelberg (Ambulance Director), Katie Chambers (Administrative Assistant), Daymond Steer (Milford Cabinet staff), Noreen O'Connell (Milford Selectmen), Raymond LaRue (Milford Paramedic)

Business / Discussion:

The meeting was called to order at 7:03 PM by Chairman, Peter Leishman. Mervin Newton distributed a letter written September 23, 2004 from Tom McEntee, Rocking Regional Ambulance, Inc. He was asked to explain a timeline for implementation of provision of service, proof of performance, complaint resolution, and financial solvency. Mervin was asked how come he contacted Rockingham Ambulance, and he responded that it was to answer questions raised at previous meeting of the committee.

The meeting was then dedicated to discussion with Katie Chambers, Administrative Assistant for the Town of Milford, of wording of the Formal Request Proposal for bid for Private Ambulance Coverage for the Town of Milford. The committee is using as a guide/tool the RFP for the City of Nashua. The goal is to complete discussion at our next meeting, October 20th, and mail out the RFP by October 21st. Committee felt that responses should be received by November 15th (Monday). The committee will meet with the Board of Selectmen on November 22nd.

Katie Chambers will be compiling our efforts on the first 5 pages of the RFP and will e-mail each of us for review. Please bring corrections to next meeting. Also review rest of RFP for discussion at the October 20th meeting.

Meeting adjourned at 9:08 PM.

Respectively submitted, Peggy Seward, secretary.

Minutes approved unanimously by members at meeting of October 20, 2004.